



ABSTRACT GUIDELINES

- Length:** 200 words max
- Title font:** Times New Roman, bold, size 16, centred
- Author/s Name:** Times New Roman, bold, size 12, centred
- Presenter/s Name:** Underlined
- Main text font:** Times New Roman, size 12
- Save as:** Word file, authors name

Include:

- Brief biography of presenter (including job title and company)
- Authors contact details (at least email and phone)
- Contact details of a referee who has seen Author present

Email to:

mandy@conferenceteam.co.nz by Monday 5 November 2007