

INGENIUM: Rules for Entries – 2008 Hynds Paper of the Year

Layout

The paper shall be no more than 10 pages long, excluding the title page, acknowledgments, references and appendices.

The paper shall be written under headings arranged in the following order:

- Title page
 - Introduction
 - Main text, subdivided under suitable headings
 - Conclusions, findings and/or recommendations
- } no more than 10 pages
- Acknowledgments
 - References
 - Appendices

Title Page

The title page shall include:

- Author's name, position, organisation and organisation address
- Title of paper
- An abstract – the abstract should be self contained, setting out the issue(s) covered and the principal conclusions reached. The suggested length is 100 – 200 words

Formatting

| | |
|------------|--|
| Paper size | A4 – preferably bond or smooth-finish paper |
| Margins | 2cm on each side of each page and 3cm from the top and bottom of each page |
| Numbering | Please number pages |
| Font | Minimum font is Arial 10 or equivalent, with single spacing. |
| Printing | Print single sided. |

Entry Requirements

- 1 Entries for the Hynds Paper competition may have more than one author, but papers must be presented by only one presenter. The presenter must be the author, or one of the authors, of the entered paper. Any prizes will be awarded to the presenter.
- 2 Papers must be submitted by 5pm on 11 April 2008. INGENIUM reserves the right to extend the closing date if insufficient complying entries are received by 11 April 2008. Papers entered are to be supplied in both electronic format and hard copy.
- 3 Three finalist papers will be selected from the complying entries submitted. These 3 papers will be presented at the INGENIUM Conference in Gisborne in June 2008. Finalists are responsible for meeting their own costs to attend the Gisborne conference.
- 4 When the paper is entered, the presenter must:
 - Be available to travel to Gisborne to present the paper at the 2008 INGENIUM Conference if selected as a finalist;
 - Be available to travel to Queensland, Australia in October 2008 to present the paper at the 2008 IPWEAQ Conference, if judged as the overall winner;
 - Have the authority from whom he/she works to meet any costs over and above the prize.

- 5 The topic of entered papers must be relevant to asset management and engineering for infrastructure
- 6 The presentation of the paper must take no longer than 20 minutes. Following the presentation 10 minutes will be allowed for questions. The presentation of the paper can be assisted by the use of visual presentation (eg video, slides, PowerPoint).
- 7 The judging will be made by a panel of three who shall judge the paper on the following criteria:
 - Technical content i.e. 30%
 - identification of the issue
 - consideration of options (with costs if appropriate)
 - solution of issue
 - implementation
 - conclusions, effectiveness, learning points
 - Application and interest to others 30%
 - Presentation 40%
- 8 Entrants must be members of INGENIUM. Authors and presenters must be financial members of INGENIUM over the period from the date of submission of entry until 31 March the following year. Previous winners of this award may enter again after a stand down period of 5 years. [Please note that as we are close to the end of this financial year, which ends on 31 Mar 2008, no membership fee is payable for the remainder of this financial year, for new members who join before 31 March 2008. The 2008/09 membership fees will be invoiced in April 2008.]
- 9 The winning presenter will receive return airfares for two (ie winner and partner) to Brisbane airport or Coolangatta airport, from their nearest airport in NZ in order to present the winning paper at the Institute of Public Works Engineering Australia Queensland Division (IPWEAQ) Conference to be held in Logan (near Brisbane) in October 2008, together with accommodation, registration fees (delegate & partner), and transfers between airport and conference accommodation. Two runner up prizes, each comprising an Air New Zealand 2-night Great Mystery Break for runner up and partner (or equivalent air travel), will also be presented.
- 10 All papers entered are to be available for INGENIUM to reproduce on the INGENIUM website, and/or in relevant publications.

The judge's decision is final and will be announced after the conclusion of the papers presentation at the 2008 INGENIUM Conference.